

Desktop Standards Lifecycle Team

Project Initiative 7.

Week Two

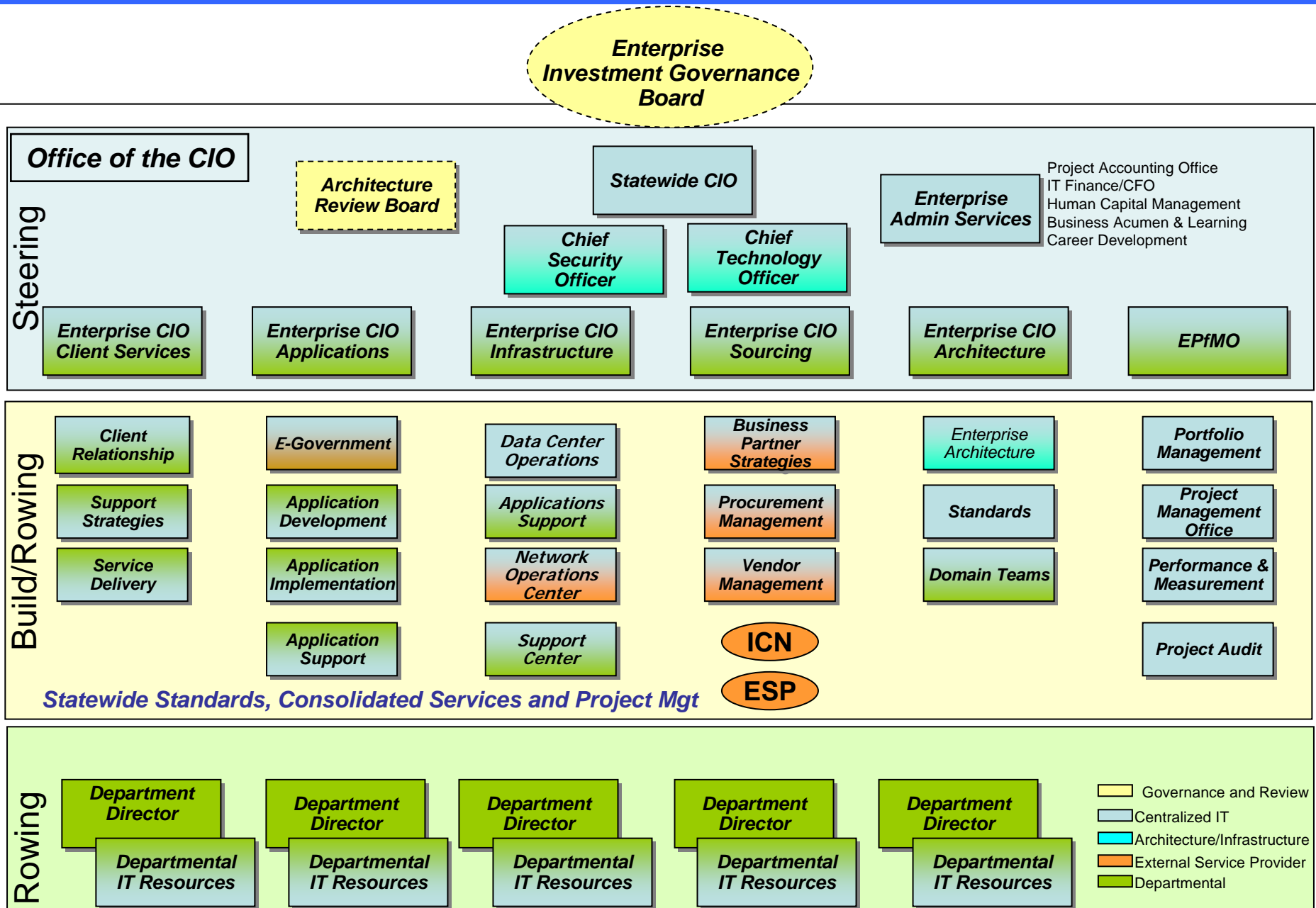


Recap - Impetus for the study (House File 534):

The Legislature is looking for Value from Information Technology investments, to be more responsive, and cost effective by asking...

- *How can investments in technology add maximum value to the State?*
- *How can we increase cost effectiveness on a statewide basis?*
- *How can we provide a greater focus on the core mission of the State?*
- *How can we effectively manage scarce resources and improve service delivery?*

Alternative 2: Service Provider Model



Service Provider Key Highlights

- Governance Board
- Architecture Review Board
- Establish Office of the CIO with:
 - *Statewide CIO*
 - *Statewide CTO*
 - *Statewide CISO*
 - *Enterprise level CIO's*
- Nobody Moves (Other than CIO's); IT personnel transferred to IT Dept. (except non-enterprise application developers)
- Rate Schedule to be Developed for Interdepartmental Services
- Centralize IT procurement
- ICN manages WAN, CAN and LAN
- IT Department manages all hardware (except Network - ICN)
- JFHQ primary for data center/server farm; Ames DOT backup site
- IWD and Hoover data centers for file and print services only

Service Provider Initiative: #7

Desktop Standard Lifecycle Development Model



Coeur Deliverables

1. Workshops include:
 - o *Review recommended initiative*
 - o *Mission Statement*
 - o *Weekly Status Report*
2. Develop Risk Assessment
3. Cultural considerations
4. Develop Project Plan
 - o *Define key activities*
 - o *Define event horizons*
 - o *Define milestones and expected outputs*
 - o *Define implementation cost elements*
5. Develop and deliver presentation for Governor

Team Deliverables by January 11, 2005

- Conduct workshops

- *Week 1 – launch project, including:*

- Understand recommendation, Select team chair, Write team mission, Identify key activities required to implement the recommendation

- *Week 2 – “flesh out” activities, considering:*

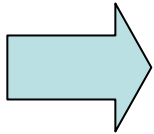
- Categorization of key activities
 - Risk, impediments, event horizon, culture, implementation cost, etc.

- *Week 3– draft presentation package*

- *Week 4 – complete presentation package*

- Develop key activities plan and framework for recommendations

- Create a presentation package for Governor Vilsack describing the recommended course of action



Team Chair Responsibilities

1. Collaborate on weekly status report
2. Coordinate Team activities
3. Act as a spokesperson for the group
4. Liaison to Iowa Project Management (Wes Hunsberger)
5. Responsible for joint presentations

Agenda

Project Workshop December 14 th		
Time	Agenda Item	Assignment
15 minutes	Recap Mission Statement	Coeur Group
30 minutes	Categorize key activities	All
120 minutes	“Flesh out” key activities	All
15 minutes	Wrap up	Coeur Group

Mission Statement



Mission Statement

Desktop Standard Lifecycle

The Desktop Lifecycle Management transition committee will offer input and feedback for establishing and implementing a statewide standardized desktop environment and lifecycle (Acquisition, Deployment, Management & Support, Retirement) program; and defining a cycle for acquisition and retirement of servers. The State of Iowa and its customers will benefit from a standardized approach to desktop lifecycle. A lifecycle program will improve State purchasing power and license management.

Key Activities



Identified Activities

- Go to spreadsheet.
- Assignment –
 - *Review each category's entries. (Pre- and post implementation and activity vs. task). Adjust as needed. Eliminate / clarify as needed.*
 - *Allocated time is 30 minutes*

Activity Template

- Go to activity template.
- Assignment –
 - *Prepare an activity description and other data for all 'pre'-implementation activities.*
 - *Allocated time is 60 minutes*

Activity Worksheet - Believable, Unique, Defensible?

Key Activity:

Description

Priority (H, M, L)

Risk (L, M, H)

Incremental Cost (\$000's)

Time to Complete (months)

Considerations and Mitigation Approach (n/a if not applicable)

Legislative:

Administrative:

Cultural:

Dependencies on other groups: